



# Havering

LONDON BOROUGH

## GOVERNANCE COMMITTEE AGENDA

**7.30 pm**

**Wednesday  
1 November 2017**

**Town Hall, Main Road,  
Romford**

Members 13: Quorum 5

**COUNCILLORS:**

**Conservative Group  
( 5)**

Meg Davis (Chairman)  
Melvin Wallace (Vice-Chair)  
Roger Ramsey  
Damian White  
Osman Dervish

**Residents' Group  
( 3)**

Ray Morgon  
Barbara Matthews  
Barry Mugglestone

**East Havering  
Residents' Group 2**

**Clarence Barrett  
Darren Wise**

**UKIP Group  
1**

Lawrence Webb

**Independent  
Residents' Group  
( 1)**

David Durant

**Labour Group  
( 1)**

Keith Darvill

**For information about the meeting please contact:**

**Debra Marlow tel: 01708 433091**

**e-mail: [debra.marlow@onesource.co.uk](mailto:debra.marlow@onesource.co.uk)**

## **AGENDA ITEMS**

### **1 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### **2 APOLOGIES FOR ABSENCE & SUBSTITUTE MEMBERS**

(If any) - receive

### **3 DISCLOSURE OF INTERESTS**

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in any item at any time prior to the consideration of the matter.*

### **4 AMENDMENT TO THE CONSTITUTION (MO NUMBER 12) (Pages 1 - 4)**

### **5 APPOINTMENTS TO OTHER ORGANISATIONS, 2017/18 (Pages 5 - 8)**

**Andrew Beesley**  
**Head of Democratic Services**

**GOVERNANCE COMMITTEE**

1 November 2017

**Subject Heading:**

**MONITORING OFFICER NO 12  
AMENDMENTS TO THE  
CONSTITUTION**

**Report Author and contact details:**

**Kathryn Robinson** Deputy Director Legal  
& Governance & Monitoring Officer  
[Kathryn.Robinson@onesource.co.uk](mailto:Kathryn.Robinson@onesource.co.uk)  
Tel: 01708 432242

**Policy context:**

Monitoring Officer Amendments to the  
Constitution

**Financial summary:**

These changes are purely procedural and  
have no specific financial implications

**The subject matter of this report deals with the following Council Objectives**

Havering will be clean and its environment will be cared for	[x]
People will be safe, in their homes and in the community	[x]
Residents will be proud to live in Havering	[x]

**SUMMARY**

Part 2 Article 11.02(c) of the Constitution authorises the Monitoring Officer to amend the Constitution to correct errors or to comply with any legal requirement or to reflect organisational changes to the Council's structure.

The constitution provides that this committee must be notified of any such amendment at the first reasonable opportunity.

**RECOMMENDATIONS**

That:

The detailed changes to be made to the Constitution appended to this report be noted.

**REPORT DETAIL**

1. The Monitoring Officer has the ability to make limited amendments to the Constitution as set out in the summary above.
2. The amendment picks up a legislative change.
3. The meeting of this committee is the first opportunity for the reporting of the most recent amendments made and the committee is requested accordingly to note the amendments made.

**IMPLICATIONS AND RISKS**

**Financial implications and risks: None**

**Legal implications and risks:**

The Constitution provides for the Monitoring Officer to make certain amendments to the constitution in given situations and these amendments are pursuant to and in accordance with those powers. There are no legal implications arising from this report.

**Human Resources implications and risks: None**

**Equalities implications and risks: None**

**BACKGROUND PAPERS**

**None**

## **SUBJECT: AMENDMENTS TO CONSTITUTION**

**Notification No. 12**

**Date 18 September 2017**

### **Notification of amendments to the constitution**

#### **Amendments made by the Monitoring Officer**

Part 2, Article 11.02(c) of the constitution provides that the Monitoring Officer has a limited authority to amend the constitution. The Monitoring Officer is authorised to amend the constitution to correct errors or to comply with any legal requirement or to reflect organisational changes to the Council's structure. The Governance Committee must be notified of any such amendment at the first reasonable opportunity.

In accordance with this authority, the Monitoring Officer gives notice of the following amendments to the constitution.

<b>Part and article/ section</b>	<b>Page ref</b>	<b>Substance of amendment / amended wording</b>	<b>Reason for amendment</b>
Part 3 <b>Appendix A</b> Enactments enforceable by Assistant Director Environment , the Public Protection Manager, and any of the Public Protection Divisional Managers	116	Trading Standards Section, Part 3, page 116 which refers to the Consumer Rights Act 1985.  It should read Consumer Rights Act 2015.	Legislation Change

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## GOVERNANCE COMMITTEE

1<sup>st</sup> NOVEMBER 2017

**Subject Heading:**

**APPOINTMENTS TO OTHER ORGANISATIONS, 2017/18**

**SLT Lead:**

**Kathryn Robinson**  
Monitoring Officer  
01708 432242

**Report Author and contact details:**

Jacqui Barr  
Senior Democratic Services Support Officer  
jacqui.barr@onesource.co.uk  
01708 432439

**Policy context:**

The Council appoints Members and others to serve on a variety of other bodies

**Financial summary:**

There are no significant financial implications.

### The subject matter of this report deals with the following Council Objectives

Havering will be clean and its environment will be cared for	<input checked="" type="checkbox"/>
People will be safe, in their homes and in the community	<input type="checkbox"/>
Residents will be proud to live in Havering	<input type="checkbox"/>

### SUMMARY

The Council makes appointments to a large number of other organisations, some statutory, others voluntary.

Since the new executive governance arrangements came into force, responsibility for making some appointments has passed from this Committee to the Leader of the Council but the Constitution provides that in the case of non-executive appointments, it is for this Committee to make decisions

**RECOMMENDATIONS**

That the Committee:

- Decide the council appointment to Tapestry (Havering) given the reduction in council representation from 2 to 1.

**REPORT DETAIL**

**1. TAPESTRY (HAVERING)**

The Council appoints two Members annually to represent Havering on the Board of Tapestry (formerly Age Concern). The current appointees are Councillor June Alexander, who has sat on the Board since June 2002 and Councillor Wendy Brice-Thompson, Cabinet Member for Adult Social Services and Health, who has sat on the Board since September 2015.

The Chair of Trustees recently wrote to request that the number of representatives appointed to the Board be reduced from two to one, to reflect the decline in the value and number of contracts that Tapestry now delivers for the Council .

Members are advised to consider the position and decide which Councillor is best placed to continue in the role .

**IMPLICATIONS AND RISKS**

**Equalities and Social Inclusion Implications and Risks**

There are no specific implications or risks. Appointments should be made with the Council's equalities policies in mind.

**Legal, Finance and Environmental Implications and Risks**

These appointments are administrative and have no direct legal, financial or environmental implications or risks. In some cases, membership of an organisation is dependent upon the Council paying a subscription: where relevant, the subscription will be met from within an appropriate budget provision.



Members who sit on outside bodies will need to consider whether (a) they are required to register their interests with the Council and, where appropriate, declare the interests at meetings and (b) seek advice when they are potentially involved in Council decisions that may affect the outside body. As there is no remuneration for the appointments, they are very unlikely to be discloseable pecuniary interests. Trustee status means that the trustee must always act in the best interests of the trust. The Monitoring Officer is available to provide advice as and when necessary.

**BACKGROUND PAPERS**

None

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